

Coco Wood Lakes Association, Inc.

55 AND OVER ADULT COMMUNITY

FOLLOWING PLEASE FIND THE PROCEDURES TO SUBMIT YOUR LEASING APPLICATION TO RESIDE AT THE COCO WOOD LAKES ASSOCIATION, INC., A HOMEOWNERS ASSOCIATION. ALL FORMS MUST BE COMPLETED BY EACH ADULT OCCUPANT IN FULL. COMPLETED APPLICATIONS MUST BE RETURNED TO THE COCO WOOD LAKES (CWL) OFFICE A MINIMUM OF 30 DAYS PRIOR TO LEASE START DATE. ONLY COMPLETED APPLICATIONS WILL BE PROCESSED.

PRIOR TO OCCUPANCY, THE PROSPECTIVE TENANTS MUST BE APPROVED BY THE SCREENING COMMITTEE OF THE COCO WOOD LAKES ASSOCIATION. THEREFORE, YOU **MUST ALLOW THIRTY (30) DAYS AFTER RECEIPT OF THE COMPLETED APPLICATION FOR APPROVAL**, WHICH INCLUDES AN INTERVIEW WITH THE SCREENING COMMITTEE. **NO PROSPECTIVE TENANT MAY MOVE INTO A RESIDENCE PRIOR TO RECEIVING WRITTEN APPROVAL FROM THE ASSOCIATION.**

PLEASE INCLUDE THE FOLLOWING ITEMS WITH YOUR APPLICATION:

- ❖ A COPY OF THE FULLY EXECUTED LEASE (AND ALL RENEWALS AFTER THAT).
- ❖ COMPLETE CENSUS INFORMATION FORM FOR EACH ADULT OCCUPANT RESIDING IN THE HOUSE – 1 FORM PER ADULT OCCUPANT UNLESS MARRIED.
- ❖ A **NON-REFUNDABLE \$ 100.00 APPLICATION FEE PER ADULT OCCUPANT** (MARRIED COUPLE PAYS ONLY ONE FEE AND MAY FILL OUT ONLY ONE FORM TOGETHER, IF YOU ARE MARRIED WITH DIFFERENT LAST NAMES PROOF OF MARRIAGE MUST BE SUBMITTED. – CASHIER'S CHECK OR MONEY ORDER ONLY PAYABLE TO COCO WOOD LAKES.
- ❖ COPIES OF ALL APPLICANT(S) DRIVER'S LICENSES OR GOVERNMENT ISSUED PHOTO ID.
- ❖ IF YOU NEED TO HAVE YOUR APPLICATION APPROVED AND PROCESSED IN LESS THAN 30 DAYS THERE IS AN ADDITIONAL \$100.00 FEE TO EXPEDITE – CASHIER'S CHECK OR MONEY ORDER ONLY PAYABLE TO COCO WOOD LAKES.

CWL IS A 55 AND OVER ADULT COMMUNITY AND NO PERSON UNDER THE AGE OF 18 MAY RESIDE FULL-TIME IN CWL COMMUNITY IN ACCORDANCE WITH THE LAWS OF THE STATE OF FLORIDA AND IN ACCORDANCE WITH CWL GOVERNING DOCUMENTS.

IF YOU HAVE ANY QUESTIONS THE OFFICE IS OPEN IS FROM 8:00 AM TO 5:00 PM, MONDAY TO FRIDAY AND CAN BE REACHED AT THE NUMBER BELOW, OR VIA EMAIL TO OFFICE@COCOWOODLAKES.COM.

ON BEHALF OF THE BOARD OF DIRECTORS
COCO WOOD LAKES ASSOCIATION, INC.

Coco Wood Lakes Association, Inc.

CONFIDENTIAL LEASE APPLICATION

COCO WOOD LAKES IS A 55 AND OVER COMMUNITY!

UNLESS MARRIED EACH ADULT LISTED ON THE LEASE MUST SUBMIT THEIR OWN APPLICATION INCLUDING AN ADDITIONAL APPLICATION FEE. LANDLORD MUST BE CURRENT WITH THEIR ASSESSMENTS IN ORDER TO BE APPROVED TO LEASE.

PLEASE PRINT CLEARLY -

PROPERTY ADDRESS: _____

LEASE TERM: START DATE _____ END DATE _____

TENANT 1 NAME: _____ DATE OF BIRTH _____

CELLPHONE: _____ HOME PHONE: _____

PLEASE SEND ME VIA EMAIL: CWL OFFICE NOTICES E-NEWSLETTER CWL WEBSITE

E-MAIL: _____

TENANT 2 NAME: _____ DATE OF BIRTH _____

CELLPHONE: _____ HOME PHONE: _____

PLEASE SEND ME VIA EMAIL: CWL OFFICE NOTICES E-NEWSLETTER CWL WEBSITE

E-MAIL: _____

TENANT 3 NAME: _____ DATE OF BIRTH _____

CELLPHONE: _____ HOME PHONE: _____

PLEASE SEND ME VIA EMAIL: CWL OFFICE NOTICES E-NEWSLETTER CWL WEBSITE

E-MAIL: _____

ARE YOU OR ANYONE IN YOUR HOUSEHOLD IN NEED OF SPECIAL MEDICAL ATTENTION OR HAVE RESTRICTED MOBILITY, WHICH WOULD REQUIRE ADDITIONAL ASSISTANCE IN THE EVENT OF AN STATE/COUNTY/ EXTREME WEATHER EMERGENCY? YES NO

IF YES, PLEASE EXPLAIN SPECIAL NEEDS (I.E. OXYGEN, WHEELCHAIR, BLIND, HEARING IMPAIRED, ETC.): _____

NOTE: AS A RESULT OF THE FAIR HOUSING ACT, THE FOLLOWING INFORMATION IS REQUIRED TO BE PROVIDED. PLEASE LIST ALL NAMES AND AGES OF ALL OCCUPANTS RESIDING IN THE UNIT.

NAME	DATE OF BIRTH	REALTIONSHIP
_____	_____	_____
_____	_____	_____
_____	_____	_____

IN CASE OF EMERGENCY

IN CASE OF EMERGENCY, WHO SHOULD BE NOTIFIED?

NAME/ADDRESS	PHONE NUMBER	RELATIONSHIP
_____	_____	_____
_____	_____	_____
_____	_____	_____

DO YOU HAVE A MONITORED ALARM SYSTEM YES NO

Coco Wood Lakes Association, Inc.

CONFIDENTIAL LEASE APPLICATION

RENTER HISTORY

CURRENT ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

LENGTH OF TIME AT PRESENT ADDRESS: _____

CURRENT LANDLORD NAME: _____ PHONE: _____

EMPLOYMENT INFORMATION

RETIRED SPOUSE'S RETIRED

OCCUPATION & EMPLOYER: _____

EMPLOYER'S ADDRESS: _____ PHONE: _____

SPOUSE'S OCCUPATION & EMPLOYER: _____

EMPLOYER'S ADDRESS: _____ PHONE: _____

PERSONAL REFERENCES (NOT RELATIVES)

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

VEHICLE INFORMATION

CARS SHOULD BE EITHER PARKED IN YOUR GARAGE OR DRIVEWAY BUT SHOULD NOT BLOCK ANY SIDEWALK. THERE IS NO PARKING IN THE SWALES, GRASS OR ON THE STREET. NO PARKING OR STORAGE OF BOATS, BOAT TRAILERS, CAMPERS, TRAILERS, COMMERCIAL VEHICLES OR RECREATIONAL VEHICLES ARE ALLOWED UPON ANY LANDS INCLUDING DRIVEWAYS. PARKING THOSE VEHICLES IN YOUR GARAGE WITH THE DOOR CLOSED IS ALLOWED. NO REPAIRS TO ANY AND ALL BOATS, TRAILERS OR VEHICLES SHALL BE MADE ON ANY LANDS IN THE ASSOCIATION INCLUDING DRIVEWAYS EXCEPT REPAIRS MADE FOR EMERGENCY PURPOSES SUCH AS TO REPAIR A FLAT TIRE, THE REPLACEMENT OF A CRACKED WINDSHIELD, OR THE JUMP STARTING A DEAD BATTERY.

<u>VEHICLE MAKE & MODEL</u>	<u>COLOR</u>	<u>TAG NUMBER</u>	<u>STATE</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PET (S) INFORMATION

ALL PET OWNERS MUST PROVIDE A COPY OF THE LATEST RABIES VACCINE, PROOF THAT THEY ARE CURRENT WITH THEIR PET VACCINATION AND TAG NUMBER. (REQUIRED BY THE PALM BEACH COUNTY ORDINANCE 98-22.)

DO YOU HAVE ANY PETS? NO YES, HOW MANY PETS? _____

IF YES, LIST NAME (S), TYPE(S), SIZE(S), AND RABIES VACCINATION RECORD(S): _____

Coco Wood Lakes Association, Inc.

CONFIDENTIAL LEASE APPLICATION

IN COMPLETING AND EXECUTING THIS APPLICATION, I/WE PRESENT TO THE COCO WOOD LAKES ASSOCIATION, INC. THAT THE PURPOSE FOR THE LEASE OF THE UNIT IS AS FOLLOWS: _____ PERMANENT RESIDENCE _____ SEASONAL RESIDENCE

I/WE UNDERSTAND THAT ACCEPTANCE FOR LEASE IN THIS COMMUNITY IS CONDITIONED UPON THE APPROVAL OF THE BOARD OF DIRECTORS. ACCORDINGLY, I/WE HEREBY AGREE FOR MYSELF AND ON BEHALF OF ALL PERSONS WHO WILL USE THE UNIT WHICH I/WE SEEK TO LEASE THAT I/WE WILL ABIDE BY ALL RESTRICTIONS CONTAINED IN THE BY-LAWS AND ALL OTHER BY-LAWS, RULES & REGULATIONS OR RESTRICTIONS WHICH MAY IN THE FUTURE BE IMPOSED BY THE BOARD OF DIRECTORS. I/WE HAVE RECEIVED A COPY OF ALL ASSOCIATION DOCUMENTS AND RULES AND REGULATIONS. _____ YES _____ NO

I/WE UNDERSTAND THAT THE BOARD OF DIRECTORS MAY CAUSE TO BE INSTITUTED AN INVESTIGATION OR MY/OUR BACKGROUND AS THE BOARD MAY DEEM NECESSARY. ACCORDINGLY, I/WE SPECIFICALLY AUTHORIZE THE BOARD OF DIRECTORS TO MAKE SUCH INVESTIGATION AND AGREE THAT THE INFORMATION CONTAINED HEREIN MAY BE USED IN SUCH INVESTIGATION AND THAT THE BOARD OF DIRECTORS AND OFFICER SHALL BE HELD HARMLESS FROM ANY ACTION OR CLAIM BY ME/US IN CONNECTION WITH THE USE OF THE INFORMATION CONTAINED HEREIN OR ANY INVESTIGATION CONNECTED WITH THE USE OF THE INFORMATION CONTAINED HEREIN OR ANY INVESTIGATION CONDUCTED BY THE BOARD OF DIRECTORS.

I/WE UNDERSTAND THAT SUB-LEASING IS NOT PERMITTED WITHOUT PRIOR WRITTEN APPROVAL OF THE COCO WOOD LAKES BOARD OF DIRECTORS.

I/WE UNDERSTAND THAT PAYMENT OF THE APPLICATION FEE DOES NOT IN ANY WAY CONSTITUTE APPROVAL FOR THIS TRANSACTION.

I HAVE READ, UNDERSTAND AND AGREE TO ABIDE BY THESE AND ALL RULES AND REGULATIONS IN THIS COMMUNITY, ADDITIONALLY ALL THE INFORMATION I/WE PROVIDED BY FILLING IN THIS PACKAGE IS ACCURATE.

I/WE HAVE EXECUTED THE FOREGOING APPLICATION THIS _____ DAY OF _____ 20____.

Tenant (s)

PRINT NAME

SIGNATURE

PRINT NAME

SIGNATURE

Coco Wood Lakes Association, Inc.

CONFIDENTIAL LEASE APPLICATION

DISCLOSURE AGREEMENT

I/WE _____

TENANTS OF ADDRESS: _____

UNDERSTAND AND AGREE THAT:

1. COCO WOOD LAKES (CWL) IS A 55+ADULT COMMUNITY.
2. NO PERSON UNDER THE AGE OF 18 WILL RESIDE IN CWL IN ACCORDANCE WITH THE LAWS OF THE STATE OF FLORIDA AND IN ACCORDANCE WITH CWL.
3. I/WE AM/ARE RENTING THIS PROPERTY AND NO PERSON UNDER AGE 18 WILL/CAN BECOME A RESIDENT OF OUR HOUSEHOLD. WE UNDERSTAND AND AGREE THE IF A PERSON UNDER 18 MOVES INTO OUR HOME I/WE WILL NO LONGER BE ELIGIBLE TO RESIDE IN THE COCO WOOD LAKES COMMUNITY.
4. I/WE FURTHER AGREE IF THIS SITUATION SHOULD OCCUR, WE WILL VACATE THE PREMISES WITHOUT LEGAL ACTION ON THE PART OF ANY PARTIES HERETO.

CWL Representative

PRINT NAME

SIGNATURE

DATE:

Tenant

PRINT NAME

SIGNATURE

PRINT NAME

SIGNATURE

DATE:

Coco Wood Lakes Association, Inc.

CONFIDENTIAL LEASE APPLICATION

CWL LESSEE CERTIFICATE OF APPROVAL

FOR PROPERTY KNOWN AS: LOT NO. _____ BLOCK NO. _____

AN AUTHORIZED REPRESENTATIVE OF COCO WOOD LAKES HAS INTERVIEWED THIS PROSPECTIVE TENANT AND ON BEHALF OF THE BOARD OF DIRECTORS OF COCO WOOD LAKES HOMEOWNER ASSOCIATION HEREBY APPROVES THE TENANT OF THE PROPERTY LOCATED AT _____,
DELRAY BEACH, FL 33484 – OWNED BY _____ (“LANDLORD”)

TO TENANT (S): _____

THE BOARD REPRESENTATIVE HAVE EXECUTED THE INTERVIEW AND PRODUCED THE FOREGOING LEASE CERTIFICATE OF APPROVAL ON THIS _____ DAY OF _____, 20_____.

BY: _____
BOARD AUTHORIZED REPRESENTATIVE